RAIL COACH FACTORY(KAPURTHALA)

Notice No.A-1/2013 Dated 17.06.2013.

Engagement of Act Apprentices for training under the Apprenticeship Act.1961.

Applications are invited in the prescribed format for engagement of 202 Act-Apprentices for imparting training in Technical Training Centre, Rail Coach Factory (Kapurthala) under the Apprenticeship Act.1961, for the following trades.

S.No	Trade	Qualification	No of Seats.				
			UR	SC	ST	OBC	Total
01	Fitter	ITI in Fitter Trade	25	07	04	14	50
02	**Welder (G&E)**	ITI in Welder Trade	30	09	04	16	59
03	Machinist	ITI in Machinist Trade	10	03	02	05	20
04	Painter (G)	ITI in Painter Trade	05	02	01	02	10
05	**Carpenter**	ITI in Carpenter Trade	10	03	02	05	20
06	Electrician	ITI in Electrician Trade	13	04	02	06	25
07	Electronic Mechanic	ITI in Electronic Mechanic Trade	02	00	00	01	03
08	AC& Ref. Mechanic	ITI in AC& Ref. Mechanic Trade	05	02	01	02	10
09	Mechanic (Motor Vehicle)	ITI in Motor Vehicle Trade	03	01	00	01	05
Total			103	31	16	52	202

The candidates who are fulfilling the following conditions are eligible to apply for Act Apprenticeship:-

01 The minimum eligibility criteria for applying for Act Apprenticeship shall be a National Trade Certificate after successfully completion of ITI Course.

02 The candidates will be considered for engagement as Act Apprentice only in the trades in which they have completed their ITI. ITI certificate issued by NCVT only will be valid.

03 Reservation of seats for SC, ST & OBC candidates will be 15%, 7.5% and 27 % respectively.

04 3% of vacancies are reserved each for Physically Handicapped persons and Ex-servicemen, their children and children of armed force personnel.

05 Candidates are to be of 15 to 24 years of age as on 17.06.2013. In case of trades Welder and Carpenter where qualification is 8th class the upper age limit will be 22 years. Upper age limit is relaxable by 05 years and 03 years in case of SC/ST and OBC candidates respectively & 10 years for physically handicapped persons.

6 i) Enrollment with Emplopyment Exchange of Punjab is must except for Wards of employees of RCF/Kapurthala.

ii) Only ST Candidates belonging to Himachal Pradesh / Jammu & Kashmir & Uttarakhand are eligible to apply having enrolment with Employment

Exchange of their respective States.

07 Stipend will be paid as per extant rules.

08 Mode of selection will consist of:-

i) Written test.

ii) Written test will be held in last week of September /2013. The standard of examination will be ITI. Question paper will be in English, Hindi and Punjabi languages.

iii) Result of written test will be published equal to the seats notified in order of merit. 10% extra candidates will be kept as the waiting list in respective trades, keeping in view of non-reporting of candidates within the prescribed time/failing in medical test.

iv) Those who qualify in the examination and placed on panel will have to undergo a medical test by paying requisite fee and those who are found fit shall have to execute a contract before actually being enrolled for training. If he/she is a minor, his/her guardian has to enter into a contract of apprentices with the employer.

09 i) No daily allowance/conveyance or traveling allowance will be paid to the candidate who will be called for written test tests. SC/ST candidates will be issued 2nd class journey traveling facility from the nearest Railway station to Hussainpur and back for attending the selection only.

ii) The selected candidates will be sent to Technical Training Centre , Rail Coach Factory(Kapurthala) for training in their respective trades for one year in all categories except Carpentry trade where their training is for 02 years.

iii) The selected candidates will not be given any Hostel Accommodation (or any other facility). They will have to make their own arrangements for their stay during the training period.

10 THE LAST DATE OF RECEIPT OF APPLICATION IS 16.07.2013. Applications should reach Office of the GM(P), Rail Coach Factory(Kapurthala) latest by 16.07.2013 at 17 hrs. The application can also be dropped in the Box kept in the office of GM(P). The box shall finally be closed at 17.00 hrs. on 16.07.2013. After this date and time no application will be entertained.

11 An additional passport size identical photograph as affixed on the Application form, with name & address at back side of photograph is required.

12 Each candidate will attach attested photocopies of their relevant certificates and testimonials along with the application form. Incomplete application or with over-writing/erasing or not supported by attested copies of certificates/testimonials, caste certificate on prescribed form (In case of SC/ST/OBC candidates only) will be rejected. No correspondence in respect of the application submitted shall be entertained by this office from any individual.

13 The decision of the RCF Administration in regard to acceptance or otherwise of any application even without assigning any reason or in regard to selection of the candidates and their training will be final.

14 Selected candidates will be liable to be summarily dismissed at any stage without any notice, if it is found that they have furnished wrong/false information or documents in support of their selection.

15 After passing the course of Act Apprentices there will be **"NO GUARANTEE FOR THEIR EMPLOYMENT ON THE RAILWAYS".**

16 Physically handicapped persons must submit their proof of disability issued by the Competent Authority

17 Candidates applying for different trades with ITI qualification should mention on the top of the envelop "APPLIED FOR TRADE _____ ".

NOTE:-

i.) READ THE ABOVE MENTIONED INSTRUCTIONS CAREFULLY, BEFORE FILLING UP THE APPLICATION FORM.

ii) All the eligible candidates should keep themselves in readiness for written examination which is scheduled to be held in last week of Sep. 2013.

LAST DATE 16.07.2013.(17.00)

FOR OFFICE USE
REGISTRATION NO.....
ROLL NO.....

Affix recent passport size Photograph duly attested by a Gazetted Officer

1. NAME OF CANDIDATE _____
(IN CAPITAL)

2. FATHER'S NAME _____
(IN CAPITAL)

3. TRADE APPLIED FOR _____

4. DATE OF BIRTH _____

5. AGE AS ON 17/06 / 2013 DAYS_____ MONTHS _____YEARS_____

6. POSTAL ADDRESS _____

_____

7. PERMANENT HOME _____

ADDRESS WITH PIN _____

CODE _____

8. MARK OF _____
IDENTIFICATION

9. NEAREST POLICE STATION _____

10. NEAREST RAILWAY STATION_____

11. EDUCATIONAL QUALIFICATION:

1) ACADEMIC : _____

2) TECHNICAL: _____

12. CATEGORY (FILL GENL/SC/OBC/ST/EX-SERVICEMEN, CHILDREN OF SERVICEMEN/CHILDREN OF ARMED FORCE PERSONNEL/PHYSICALLY HANDICAPPED :_____

13. i) EMPLOYMENT EXCHANGE WHERE NAME IS REGISTERED : _____

ii) REGISTATION NUMBER OF EMPLOYMENT EXCHANGE (FOR CANDIDATES OTHER THAN WARDS OF RCF EMPLOYEES) _____

14. EXPERIENCE IF ANY:_____

15. PHYSIQUE : HEIGHT _____CMS. CHEST_____CMS. WEIGHT_____KG.

16. ARE YOU A WARD OF AN EMPLOYEE OF RCF/KXH: (Y/N)_____ IF YES,
WHAT IS YOUR RELATION WITH RCF EMPLOYEE : _____

IMPORTANT NOTE:

1) ONE EXTRA PASSPORT SIZE IDENTICAL PHOTOGRAPH AS AFFIXED ON THE APPLICATION FORM, WITH NAME & ADDRESS AT THE BACKSIDE OF PHOTOGRAPH IS REQUIRED. THE PHOTOGRAPH SHOULD NOT BE MORE THAN THREE (3) MONTHS OLD.

2) ATTESTED PHOTOCOPIES OF FOLLOWING DOCUMENTS TO BE ATTACHED AND TICK (_/) MARKED.

i) MATRIC CERTIFICATE - INDICATING PROOF OF AGE

ii) ITI (NTC) CERTIFICATE - FOR ALL ITI CANDIDATES

iii) LAST EXAM PASSED - CERTIFICATE

iv) CASTE CERTIFICATE - FOR SC/ST&OBC CANDIDATES

v) PROOF OF HANDICAP - FOR HANDICAPPED PERSONS

vi) PROOF OF EX-SERVICEMEN/ CHILDREN OF EX-SERVICEMEN/ CHILDREN OF ARMED FORCE PERSONNEL. FOR EX-SERVICEMEN/ CHILDREN OF EX-SERVICEMEN/ CHILDREN OF ARMED FORCE PERSONNEL.

vii) PROOF REGARDING NAME REGISTERED IN EMPLOYMENT EXCHANGE OF PUNJAB (HIMACHAL PRADESH, JAMMU & KASHMIR & UTTRAKHAND IN CASE OF ST CANDIDATES ONLY)
WARDS OF RCF EMPLOYEES ARE EXEMPTED FROM REGISTRATION WITH EMPLOYMENT EXCHANGE.

DECLARATION :- I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements if found false during any stage of engagement or thereafter shall disqualify me for the apprenticeship and / or I shall be liable for any other action under the extant rules.

SIGNATURE OF CANDIDATE

SIGNATURE OF RLY. EMPLOYEE
WITH EMPLOYEE NO. IF HIS WARD
IS AN APPLICANT

DATED : _____

SIGNATURE OF THE CONTROLLING
GAZETTED OFFICER OF RCF EMPLOYEE